A decorative border of colored pencils surrounds the central text. The border consists of a top row of three pencils (brown, green, red), a right column of two pencils (blue, yellow), a bottom row of three pencils (brown, yellow, blue), and a left column of four pencils (yellow, blue, red, green).

**Expressions Learning  
Arts Academy, Inc.**

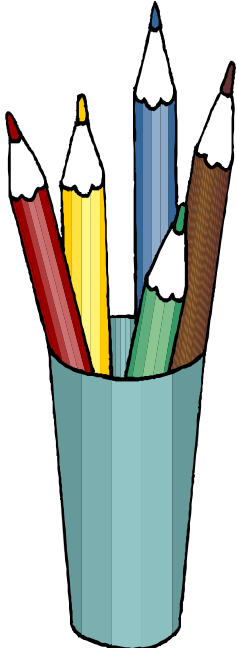
*A component unit of the Alachua County District School Board*

Financial Statements  
And  
Independent Auditors' Reports

June 30, 2018

**KATTELL AND COMPANY, P.L.**  
*Certified Public Accountants Serving the Nonprofit Community*

**808-B NW 16<sup>th</sup> Avenue  
Gainesville, Florida 32601  
(352) 395-6565**



**FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORTS**  
**JUNE 30, 2018**  
**EXPRESSIONS LEARNING ARTS ACADEMY**  
*A component unit of the Alachua County District School Board*

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# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

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808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 TEL: 352-395-6565 FAX: 352-395-6636 www.kattell.com

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Expressions Learning Arts Academy, Inc.

September 24, 2018

### **Report on Financial Statements**

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We have audited the accompanying financial statements of the governmental activities and each major fund of Expressions Learning Arts Academy, Inc. (the School), a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements.** Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility.**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions.** In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters - Required Supplementary Information.** Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the budgetary comparison schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

---

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2018 on our consideration of the School's internal control over financial reporting (internal control) and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on internal control or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance.

*Kattell and Company, P.L.*

**Management's Discussion and Analysis**  
**June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2018. Please read it in conjunction with the School's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2018:

- The School's overall net position decreased by approximately \$2,000, which is less than 1%.
- Total ending unrestricted net position was approximately \$224,000.
- The School had total expenses for the year of about \$707,000 compared to revenues of approximately \$705,000.
- The School educated 85 students in 2018 and 93 students in 2017, serving grades K-5.

**OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

**Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

**Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains two individual governmental funds, the General Fund and Capital Projects Fund. Each fund is considered to be a major fund and, accordingly, they are separately displayed.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

**Management's Discussion and Analysis**  
**June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

**CONDENSED FINANCIAL INFORMATION**

The following table presents condensed, government-wide current year and prior year data about net assets and changes in net assets.

	2018 Governmental Activities	2017 Governmental Activities
<b>Net Position</b>		
Assets:		
Non-capital Assets	\$ 228,060	\$ 222,043
Capital Assets, Net	31,251	36,669
Total Assets	<u>259,311</u>	<u>258,712</u>
Liabilities:		
Current Liabilities	<u>4,280</u>	<u>1,399</u>
Net Position:		
Net Investment in Capital Assets	31,251	36,669
Unrestricted	223,780	220,644
Total Net Position	<u>\$ 255,031</u>	<u>\$ 257,313</u>
<b>Changes in Net Position</b>		
Program Revenues:		
Charges for Services	\$ 33,915	\$ 40,213
Capital Grants & Contributions	48,489	26,047
General Revenues:		
Florida Education Finance Program	567,908	604,139
Other State Revenues	17,063	10,668
Unrestricted Grants & Contributions	37,280	57,368
Unrestricted Investment Earnings	101	83
Total Revenues	<u>704,756</u>	<u>738,518</u>
Program Expenses:		
Instruction	371,641	354,524
Instructional Support Services	30,959	30,457
General Support	282,787	258,120
Community Service	21,651	21,682
Total Expenses	<u>707,038</u>	<u>664,783</u>
Change in Net Position	(2,282)	73,735
Beginning Net Position	257,313	183,578
Ending Net Position	<u>\$ 255,031</u>	<u>\$ 257,313</u>

**Management's Discussion and Analysis**  
**June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

**OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS**

**Governmental Activities.** The governmental activities generated \$82,404 in program revenues and \$622,352 of general revenues, and incurred \$707,038 of program expenses. This resulted in a \$2,282 decrease in net position.

**THE SCHOOL'S INDIVIDUAL FUNDS**

**General Fund.** The fund balance of the General Fund increased by \$3,136, from \$220,644 to \$223,780.

**Capital Projects Fund.** The fund balance of the Capital Projects Fund remained at \$0. All capital outlay funds received were expended on eligible costs during the year.

**BUDGETARY HIGHLIGHTS**

**General Fund.** There were no significant changes to the original budget. There were no differences between the final budget and actual amounts.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets.** The School had no significant capital asset activity. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

**Debt Administration.** No new debt was issued during the year and the School had no existing long-term debt at the beginning of the year.

**ECONOMIC FACTORS**

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

**CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Juniper Di Giovanni, Principal; 5408 SW 13<sup>th</sup> Street; Gainesville, Florida 32608 or Sharon Brannon, CPA; 161 North Main Street; Williston, Florida 32696.

**Statement of Net Position**  
**June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

	Governmental Activities
<b>Assets</b>	
Cash	\$ 219,938
Receivables	1,217
Prepays	6,905
Depreciable Capital Assets, Net	31,251
Total Assets	259,311
<b>Liabilities</b>	
Accounts Payable	4,280
Total Liabilities	4,280
<b>Net Position</b>	
Net investment in Capital Assets	31,251
Unrestricted	223,780
Total Net Position	\$ 255,031

See accompanying notes.

**Statement of Activities**  
**For the Year Ended June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
<b>Functions/Programs:</b>					
Governmental Activities:					
Instruction	\$ (371,641)	\$ 1,330	\$ --	\$ --	\$ (370,311)
Instructional Support Services	(30,959)	--	--	--	(30,959)
General Support	(282,787)	--	--	48,489	(234,298)
Community Service	(21,651)	32,585	--	--	10,934
<b>Total</b>	<u>\$ (707,038)</u>	<u>\$ 33,915</u>	<u>\$ --</u>	<u>\$ 48,489</u>	<u>(624,634)</u>

**General Revenues:**

State Revenue:	
Florida Education Finance Program	567,908
Other State Revenues	17,063
Unrestricted Grants and Contributions	37,280
Unrestricted Investment Earnings	101
<b>Total General Revenues</b>	<u><b>622,352</b></u>
<b>Change in Net Position</b>	<u><b>(2,282)</b></u>
<b>Net Position – Beginning of Year</b>	<u><b>257,313</b></u>
<b>Net Position – End of Year</b>	<u><b>\$ 255,031</b></u>

See accompanying notes.



**Balance Sheet – Governmental Funds**  
**June 30, 2018**  
**Expressions Learning Arts Academy**  
*A component unit of the Alachua County District School Board*

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Assets</b>			
Cash	\$ 219,938	\$ --	\$ 219,938
Receivables	1,217	--	1,217
Prepays	6,905	--	6,905
<b>Total Assets</b>	<b>\$ 228,060</b>	<b>\$ --</b>	<b>\$ 228,060</b>
<b>Liabilities and Fund Balances</b>			
Liabilities:			
Accounts Payable	\$ 4,280	\$ --	\$ 4,280
Total Liabilities	4,280	--	4,280
Fund Balances:			
Nonspendable – Prepays	6,905	--	6,905
Unassigned	216,875	--	216,875
Total Fund Balances	223,780	--	223,780
<b>Total Liabilities and Fund Balances</b>	<b>\$ 228,060</b>	<b>\$ --</b>	<b>\$ 228,060</b>

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –  
Governmental Funds**

**June 30, 2018**

**Expressions Learning Arts Academy**

*A component unit of the Alachua County District School Board*

<b>Fund Balances – Total Governmental Funds</b>	\$ 223,780
-------------------------------------------------	------------

Amounts reported for Governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not reported in the governmental funds.

Capital Assets – Net of Accumulated Depreciation	<u>31,251</u>
--------------------------------------------------	---------------

<b>Net Position of Governmental Activities</b>	<u>\$ 255,031</u>
------------------------------------------------	-------------------

See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances –  
Governmental Funds**

**For the Year Ended June 30, 2018**

**Expressions Learning Arts Academy**

*A component unit of the Alachua County District School Board*

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>			
State Revenue:			
Florida Education Finance Program	\$ 567,908	\$ --	\$ 567,908
Public Education Capital Outlay	--	15,847	15,847
Other State Revenue	17,063	--	17,063
Local Revenue:			
Capital Improvement Revenue	--	32,642	32,642
After School Child Care Fees	32,585	--	32,585
Fundraising and Gifts	38,610	--	38,610
Interest Income	<u>101</u>	<u>--</u>	<u>101</u>
<b>Total Revenues</b>	<b><u>656,267</u></b>	<b><u>48,489</u></b>	<b><u>704,756</u></b>
<b>Expenditures and Changes in Fund Balances</b>			
<b>Expenditures:</b>			
Current:			
Instructional	367,939	--	367,939
Instructional Support Services	30,959	--	30,959
General Support	232,582	--	232,582
Community Services	21,651	--	21,651
Capital Outlay	<u>--</u>	<u>48,489</u>	<u>48,489</u>
<b>Total Expenditures</b>	<b><u>653,131</u></b>	<b><u>48,489</u></b>	<b><u>701,620</u></b>
<b>Net Change in Fund Balance</b>	<b>3,136</b>	<b>--</b>	<b>3,136</b>
<b>Fund Balances, July 1, 2017</b>	<b><u>220,644</u></b>	<b><u>--</u></b>	<b><u>220,644</u></b>
<b>Fund Balances, June 30, 2018</b>	<b><u>\$ 223,780</u></b>	<b><u>\$ --</u></b>	<b><u>\$ 223,780</u></b>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balance to the Statement of Activities - Governmental Funds**

**For the Year Ended June 30, 2018**

**Expressions Learning Arts Academy**

*A component unit of the Alachua County District School Board*

<b>Excess of Revenues over (under) Expenditures – Total Governmental Funds</b>	\$ 3,136
--------------------------------------------------------------------------------	----------

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Current Year Expenditures for Capital Assets	--
Current Year Depreciation Expense	<u>(5,418)</u>

<b>Change in Net Position of Governmental Activities</b>	<u>\$ (2,282)</u>
----------------------------------------------------------	-------------------

See accompanying notes.

# Notes to the Financial Statements

June 30, 2018

## Expressions Learning Arts Academy

*A component unit of the Alachua County District School Board*

### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Expressions Learning Arts Academy conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

#### Reporting Entity

Expressions Learning Arts Academy, Inc. is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The not-for-profit corporation conducts business as Expressions Learning Arts Academy (the School). The governing body of the School is the not-for-profit corporation's Board of Directors.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Alachua County District School Board (the District). The current charter is effective until June 30, 2027, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of the District.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

#### Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

# Notes to the Financial Statements

June 30, 2018

## Expressions Learning Arts Academy

*A component unit of the Alachua County District School Board*

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The following funds are used by the School:

#### GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources associated with grants that are restricted to capital uses.

In the accompanying fund financial statements, the General Fund and Capital Projects Fund are both considered to be major funds and, therefore, are separately displayed. The School has no nonmajor funds.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

#### Cash

Cash consists of deposits in financial institutions. Such deposits qualify as public deposits and are insured by Florida's Public Deposits Program as defined in Section 280.02, Florida Statutes. The School has no policy regarding deposit custodial credit risk.

#### Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid assets in both government-wide and fund financial statements. Prepays are reported as "non-spendable" in the funds financial statements to indicate that prepaids do not represent available expendable resources.

#### Capital Assets and Depreciation

Capital assets are defined by the School as assets with an initial, individual cost of \$750 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value on the date of donation. Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15
Leasehold Improvements	15-30
Improvements	15
Furniture, Fixtures and Equipment	5-10

# Notes to the Financial Statements

June 30, 2018

## Expressions Learning Arts Academy

*A component unit of the Alachua County District School Board*

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated full-time equivalent student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

#### Compensated Absences

The School does not pay for employees' unused sick and vacation time and unused time does not accumulate. Therefore, no liability for compensated absences is recorded.

#### Long-term Liabilities

Long-term debt and other long-term obligations, if any, are reported in the government-wide financial statements. Long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus.

#### Net Position

Net position represents the difference between assets and liabilities and is reported in three categories as hereafter described. *Net investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

#### Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

**Non-Spendable.** The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted.** The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed.** Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

**Assigned.** Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Executive Director. Assigned fund balance includes spendable fund balance amounts established by the Executive Director that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by

# Notes to the Financial Statements

June 30, 2018

## Expressions Learning Arts Academy

*A component unit of the Alachua County District School Board*

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

#### Fund Balance Classifications (Concluded)

the Executive Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

**Unassigned.** Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School that they will use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

### NOTE 2 – RISK MANAGEMENT

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the School has purchased commercial insurance. Settled claims resulting from these risks have not exceeded commercial coverage in the current and previous two years.

### NOTE 3 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2018 was as follows:

	Balance July 1, 2017	Additions	Deletions	Balance June 30, 2018
Capital Assets:				
Buildings	\$ 11,989	\$ --	\$ 3,529	\$ 8,460
Leasehold Improvements	67,520	--	--	67,520
Improvements	19,726	--	--	19,726
Furniture, Fixtures & Equipment	37,127	--	22,131	14,996
Total Capital Assets	<u>136,362</u>	<u>--</u>	<u>25,660</u>	<u>110,702</u>
Accumulated Depreciation:				
Buildings	3,302	1,214	3,529	987
Leasehold Improvements	43,638	2,703	--	46,341
Improvements	16,955	875	--	17,830
Furniture, Fixtures & Equipment	35,798	626	22,131	14,293
Total Accumulated Depreciation	<u>99,693</u>	<u>5,418</u>	<u>25,660</u>	<u>79,451</u>
<b>Net Capital Assets</b>	<b><u>\$ 36,669</u></b>	<b><u>\$ 5,418</u></b>	<b><u>\$ --</u></b>	<b><u>\$ 31,251</u></b>

Depreciation was charged to functions/programs as follows:

Instruction	\$ 3,702
General Support	<u>1,716</u>
Total Depreciation Expense	<u>\$ 5,418</u>



# Notes to the Financial Statements

June 30, 2018

## Expressions Learning Arts Academy

*A component unit of the Alachua County District School Board*

### **NOTE 4 – LEASES**

The School leases vacant land adjacent to the School property which is used as a parking lot under a year to year lease agreement. The School made lease payments of \$6,000 for this land for the year ended June 30, 2018.

The School has an operating lease for the School property which is effective through June 30, 2020. The lease expense for this property for the year ended June 30, 2018, was \$49,000. Related future minimum lease payments are \$49,000, per year, for the years ending June 30, 2019 and 2020.

### **NOTE 5 – EMPLOYEE RETIREMENT PLAN**

The Board of Directors of the School has established a defined contribution SIMPLE IRA retirement plan covering all employees with at least \$5,000 in annual compensation and \$5,000 in compensation in any two preceding years. The plan is administered by a mutual fund company. Participants may elect to defer a portion of their salaries to be invested in the plan. The tax law specifies an annual dollar limit on employee contributions. The School must match these contributions up to a limit of three percent of the employee's compensation. Participants are fully vested in all contributions. The Board of Directors has the authority to amend or terminate the plan although it has expressed no intention to do so.

<u>Year Ended June 30</u>	<u>Employee Contributions</u>	<u>Employer Contributions</u>
2016	\$ 2,115	\$ 2,035
2017	\$ 7,438	\$ 6,185
2018	\$ 8,713	\$ 7,529

### **NOTE 6 – RELATED PARTY TRANSACTIONS**

The School pays a consultant who is related to the School's Principal. The School paid this person approximately \$55,000 in compensation during the year ended June 30, 2018. The School paid a company owned by a board member approximately \$700 for services during the year ended June 30, 2018.

**Budgetary Comparison Schedule – General Fund**  
**For the Year Ended June 30, 2018**  
**Expressions Learning Arts Academy**

*A component unit of the Alachua County District School Board*

	<u>BUDGETED AMOUNTS</u>		Actual Amounts	Variance with Final Budget
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
State Revenue:				
Florida Education Finance Program	\$ 594,000	\$ 567,908	\$ 567,908	\$ --
Other State Revenue	2,080	17,063	17,063	--
Local Revenue:				
After School Child Care Fees	35,000	32,585	32,585	--
Fundraising and Gifts	55,500	38,610	38,610	--
Interest Income	15	101	101	--
<b>Total Revenues</b>	<b><u>686,595</u></b>	<b><u>656,267</u></b>	<b><u>656,267</u></b>	<b><u>--</u></b>
<b>Expenditures and Changes in Fund Balances</b>				
<b>Expenditures:</b>				
Current:				
Instructional	376,588	367,939	367,939	--
Instructional Support Services	30,300	30,959	30,959	--
General Support	257,039	232,582	232,582	--
Community Services	22,280	21,651	21,651	--
<b>Total Expenditures</b>	<b><u>686,207</u></b>	<b><u>653,131</u></b>	<b><u>653,131</u></b>	<b><u>--</u></b>
<b>Excess of Revenues Over (Under)Expenditures</b>	<b>388</b>	<b>3,136</b>	<b>3,136</b>	<b>--</b>
<b>Fund Balances, July 1, 2017</b>	<b><u>--</u></b>	<b><u>220,644</u></b>	<b><u>220,644</u></b>	<b><u>--</u></b>
<b>Fund Balances, June 30, 2018</b>	<b><u>\$ 388</u></b>	<b><u>\$ 223,780</u></b>	<b><u>\$ 223,780</u></b>	<b><u>\$ --</u></b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. The fund is the legal level of control.

# Kattell and Company, P.L.

Certified Public Accountants Serving the Nonprofit Community

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## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

September 24, 2018

To the Board of Directors  
Expressions Learning Arts Academy, Inc.

We have audited the financial statements of Expressions Learning Arts Academy, Inc. (the School) for the year ended June 30, 2018, and have issued our report thereon dated September 24, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated July 10, 2018. Professional standards also require that we communicate to you the following information related to our audit.

### Qualitative Aspects of Accounting Practices

*Accounting Policies.* Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

*Accounting Estimates.* Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no estimates that are particularly sensitive.

*Disclosures.* There are no disclosures that are particularly sensitive.

*Corrected and Uncorrected Misstatements.* Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The audit identified no adjustments and no uncorrected misstatements.

### Our Working Relationship with Management

*Difficulties Encountered in Performing the Audit.* We encountered no difficulties in dealing with management in performing and completing our audit.

*Disagreements with Management.* For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations.* We have requested certain representations from management that are included in the management representation letter.

*Management Consultations with Other Independent Accountants.* In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Consultations Prior to Engagement.* We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

\* \* \* \* \*

This information is intended solely for the use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Kattell and Company, P.L.*

Gainesville, Florida

# Kattell and Company, P.L.

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## MANAGEMENT LETTER

To the Board of Directors,  
Expressions Learning Arts Academy, Inc.

September 24, 2018

**Report on the Financial Statements.** We have audited the financial statements of Expressions Learning Arts Academy, Inc. (the School), as of and for the fiscal year ended June 30, 2018, and have issued our report thereon dated September 24, 2018.

**Auditors' Responsibility.** We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reports and Schedules.** We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards*. Disclosures in that report, which is dated September 24, 2018, should be considered in conjunction with this management letter.

**Prior Audit Findings.** Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In that regard, there are no uncorrected findings to report.

**Official Title.** Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Expressions Learning Arts Academy, Inc.

### **Financial Condition.**

Sections 10.854(1)(e)2., Rules of the Auditor General requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

**Transparency.** Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we observed on its website the information specified in Section 1002.33(9)(p), Florida Statutes, on August 15, 2018.

### **Other Matters.**

Section 10.854(1)(e)3, Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4, Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such recommendations.

**Purpose of this Letter.** Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

\* \* \* \* \*

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

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## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

To the Board of Directors,  
Expressions Learning Arts Academy, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Expressions Learning Arts Academy, Inc. (the School) as of and for the year ended June 30, 2018, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 24, 2018.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

\* \* \* \* \*

As required by the Rules of the Auditor General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated September 24, 2018.

*Kattell and Company, P.L.*

September 24, 2018